

ANKH-MORPORK CITY WATCH INTERNAL MEMO

From: Captain Shivers
To: Aspiring Special Constables
Re: Imminent Watch Open Weekend

Greetings to all of our prospective new recruits! As you are no doubt aware, the Irish Discworld Convention 2015 will soon be upon us, and with that in mind, I've taken the liberty of putting together this checklist to make sure each and every one of you lucky rookies is fully prepared.

Looking forward to seeing you all in just under four weeks' time!
- Capt. S.

ANKH-MORPORK CITY WATCH

AMCW Headquarters
Pseudopolis Yard
Ankh-Morpork, E5

Clacks: Quiscustodiet, AM
Email: info@idwcon.org

Sunday 6th September,
Year of the Spinning Mouse

WATCH OPEN WEEKEND CHECKLIST

The Essentials:

Membership: Have you bought a membership yet? It might seem obvious, but remember that you won't be allowed into any of the events or convention areas without one! To be extra sure, check to see if your badge name appears on our Membership List (under the Membership tab on our website). Remember that all children will need to be registered as members too.

Terms and Conditions: We know they're not very interesting reading, but we like to think our Special Constables are the sort of reliable, diligent people who'll make sure they're aware of our ground rules. Again, you can find them on our website - see especially our Weapon Policy and the sections labelled 'Harassment and Decency' and 'Photography'.

Accommodation: You'll most likely need to book a hotel room, if you haven't already. You can find out how to do this on the 'Book a Room' page on our website, under the Venue tab. If you have any queries about booking a room, please email hotel@idwcon.org.

Travel: Again, don't forget to make any travel arrangements you may need! Make sure you've booked any flights/ferries/trains etc. - we'll miss seeing your lovely faces if you don't. If you're coming from overseas, you might need to arrange travel/medical insurance too.

The Other Things:

Merchandise: Don't forget to pre-order your Convention Merchandise! We have T-shirts, Polo shirts, Magic mugs, and 3D-printed badges - find them on our website, under the Membership tab. It's likely that there won't be any of these items to buy at the convention itself, so don't delay! The final day to order is Sunday 13th September.

Gala Dinner: At the time of writing, there are less than twenty tickets remaining, so if you want to attend the Gala Dinner then you'll need to book on our website as soon as possible.

Maskerade: If you'd like to strut your stuff in our famous maskerade, or just want to find out more, drop us an email at info@idwcon.org and we'll be happy to sign you up and answer any questions you may have.

Volunteering: And lastly, have a think about whether you'd like to help us make this convention even better. There's plenty of ways to assist, from gophering to First Aid to helping the Tech Team. Just let us know if you'd like to help with anything when you pick up your membership pack at the Con.

PACKING LIST

Here's a handy list of things that you might need:

- Wallet/purse/money pouch
- Phone & charger
- Proof of concession status (if required)
- Passport (if needed)
- Adaptor (if you're coming from outside Ireland/UK)
- Costume (if you want to)
- Miscellaneous craft supplies for the Craft Room, e.g. cardboard, pens, wool, string, glue
- Anything you'd like to donate to the Charity Auction
- Clothes, toothbrush etc...
- A sizeable Luggage to carry all of the above!